# ERATO UK-Japan Joint Symposium

# on Circadian rhythms and Sleep

Mar 11 – 13, 2024 Oxford Martin School

Organized by

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Supported by

JST ERATO UEDA Biological Timing project





# Information and Requests

# To all participants

### Registration Desk

2F, Lecture Theatre, Oxford Martin School

### Registration Hours

March 11 (Mon) 11:30 – 17:00

March 12 (Tue) 9:30 – 17:00

March 13 (Wed) 9:30 – 12:00

The participants can pick up name card and card holder at the registration desk.

### Cloakroom

A cloakroom is available on the 1F of Oxford Martin School

March 11 (Mon) 10:00 – 18:30

March 12 (Tue) 9:30 – 19:00

March 13 (Wed) 9:30 - 14:00

### • Meals and coffee (Participants who pre-registered by February 20th.)

Lunch (Mar 12<sup>th</sup> and Mar 13<sup>th</sup>) and coffee are available on the 1st floor of the Oxford Martin School. Participants who registered by February 20th have the letter [L] printed on the bottom right of the name card.

### Excursion

We have reserved a visit to the Natural History Museum for the afternoon of March 11. Please note, due to the museum's capacity, visits will need to be staggered in several small groups, with a maximum of about 50 people in total.

We are also planning a tour of Oxford University for the afternoon of Mar 13 after the program concludes. Details and how to participate will be announced during the symposium.

### • Welcome dinner

Participants who pre-registered and indicated their interest in attending the dinner will have a [W] mark on your name holders. As stated on the registration site, those who registered after February 16th may not have the [W] mark. If you have a [W] mark, please attend the welcome dinner (free) starting at 18:30 on March 11th at the Bodleian Library.

## Information and Requests

# To chairs and symposiasts

### Presentation time

Plenary lecture: 50 min for presentation, 10 min for discussion Special lecture: 37 min for presentation, 8 min for discussion

Session 1: 20 min for presentation, discussion will be continued in panel discussion

Session 2 - 5: 25 min for presentation, 5 min for discussion

Data blitz and sponsored talk: 5 min for presentation

The remaining time will be displayed on a PC near the presenter for all presentations.

A bell will ring three times: 5 minutes before the end of the presentation, at the end of the presentation, and at the end of the discussion.

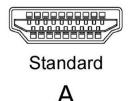
### • Presentation slides and computer

Please bring your own laptop computer for the presentation.

The computer will be connected to the projector via an HDMI cable. The connector is HDMI Type-A (the most common type for HDMI). Please remember to bring an adapter if you need one for the HDMI connection.

Symposium office members will be at the venue from 11 a.m. (Mar 11) or 9 a.m. (Mar 12-13), so please visit the venue if you would like to conduct a connection test in advance.





### Speaker dinner

All speakers and chairs are invited to the speaker dinner, which will begin at 19:00 on March 12th at Hertford College. [S] is printed on the bottom right of the name card.

# Map

# • Venue

Oxford Martin School (University of Oxford) 34 Broad St, Oxford OX1 3BD

• Google map

https://bit.ly/3UIXwco



Google map

